



County of Los Angeles CHIEF EXECUTIVE OFFICE

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WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

March 17, 2014

To: Supervisor Don Knabe, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

REQUEST FOR EXTENSION OF REPORT BACK ON THE LANCASTER CEMETERY DISTRICT (ITEM NO. 6, AGENDA OF JANUARY 14, 2014)

On January 14, 2014, a motion by Supervisor Antonovich directed the Chief Executive Office (CEO), County Counsel, and the Auditor-Controller to report back within 30 days on the following:

- The financial viability of the Lancaster Cemetery District;
- The legal obligations of the County with respect to the District; and
- Identifying and recommending alternatives to maintaining the operations of the Lancaster Cemetery for the common good of the region.

On February 11, 2014, we requested an extension to March 17, 2014 to complete the review of the Lancaster Cemetery District (District).

Staff from the Fifth District, Auditor-Controller, CEO, and the District met on March 3, 2014 and determined there were several outstanding issues that need to be addressed before a resolution can be recommended. We have asked the District to provide key information to us regarding their finances, business practices, and maintenance needs. Once that information is obtained the following analysis will take place:

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- Auditor-Controller will review the 2013 unaudited financial statements and look at the District's revenue forecast;
- Public Works and Fifth District staff will review the priority list and cost of deferred maintenance needs; and
- Unincorporated Area Services will assess alternative financing options.

We respectfully request an additional extension of the due date to May 19, 2014. This extension will allow for the response and documentation from the District and analysis by County staff.

If you have any questions or need additional information, please let me know, or your staff may contact Rita Robinson at (213) 893-2477, or via email at rrobinson@ceo.lacounty.gov.

WTF:RLR:os

c: Executive Office, Board of Supervisors
County Counsel
Auditor-Controller
Public Works